


**Cromwell Water Pollution Control Authority**  
**Regular Meeting**  
**Monday, February 12, 2024**  
**7:00PM Council Chambers**  
**Minutes**

RECEIVED FOR RECORD  
Feb 14, 2024 10:28A  
JoAnn Doyle  
TOWN CLERK  
CROMWELL, CT 

**1. Call to Order**

Chairman Alice Kelly called the meeting to order at 6:01PM

**2. Roll Call and Seating of Alternates**

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donahue, Member Geoff Oryell, Also Present: Sewer Administrator Daniel Parisi, Clerk Laura Criscuolo

**3. Approve/Amend Agenda**

**Vice Chairman Eric Zeilor made a motion to approve the agenda; 2nd by Member Bob Donahue All in Favor. Motion Passed.**

**4. Approve/Amend Minutes**

1. January 22, 2024 Regular Meeting: **Vice Chairman Eric Zeilor made a motion to approve the January 22, 2024 Regular Meeting Minutes; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**

**5. Report of Chairman**

1. Member's Report: Nothing to report at this time
2. Staff Report: Nothing to report at this time

**6. Citizen Comments: None at this time**

**7. New Business:**

1. 170 Evergreen Road Subdivision-Revised Sanitary Sewer Design: John Martucci and Charlie Dutch, Engineers from Dutch & Associates presented the Preliminary Sanitary Sewer Plan. Sewer Administrator Daniel Parisi has reviewed the preliminary sanitary sewer plan and agrees with the proposal. **Vice Chairman Eric Zeilor made a motion to approve the 170 Evergreen Road Subdivision-Revised Sanitary Sewer Design; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**

2. CWPCA Proposed Budget 2024-2025: Presented by Sewer Administrator Daniel Parisi
  - a. Vice Chairman Eric Zeilor made a motion to approve the proposed Sewer Assessment Budget 2024-2025 for a budget total of \$33K; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.
  - b. Vice Chairman Eric Zeilor made a motion to approve the proposed EDU Rate for 2024-2025 to be \$295 per year; 2nd by Member Bob Donahue. All in Favor. Motion Passed.
3. Vice Chairman Eric Zeilor made a motion to approve the Estimated Expenditures in the amount of \$2,701,302.00 for the Proposed Sewer Usage Budget 2024-2025; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.
4. Vice Chairman Eric Zeilor made a motion to move the 2024-2025 Proposed Sewer Assessment Budget, Proposed Sewer Usage Budget and Proposed EDU Rate; to a Public Hearing on March 11, 2024; 2nd by Member Bob Donahue. All in Favor. Motion Passed.

- Sewer Administrator Daniel Parisi to provide a breakdown of the Fund Balance for 2023-2024 and email to CWPCA Members & provide at the next CWPCA Meeting.
- Sewer Administrator Daniel Parisi will revise the Proposed Sewer Usage Fund Summary Budget to reflect an EDU of \$295.00
- For the Position Summary change the Present Summary Level & Proposed Summary Level from 4A to 5A for Michael Vetica
- CNR/Non-Recurring Capital change \$200K to \$100K for Approximate Cost- Replace Truck & Crane for removing Pumps at Pump Stations

#### **8. Old Business:**

- a. Evergreen Road Relief Sewer: Sewer Administrator Daniel Parisi provided an update; 2 applications were submitted to DEEP in January 2024, the Preconstruction notification & Environmental Notification. Design is approximately 95% done and once approved can go to Wetlands & Town.

#### **9. Bills & Correspondence:**

- a. Cardinal Engineering Associates-Evergreen Relief Sewer Invoice# 7-2482, \$2,095.00: Member Geoff Oryell made a motion to approve the Cardinal Engineering Associates-Evergreen Relief Sewer Invoice# 7-

**2482 in the amount of \$2,095.00; 2nd by Member Bob Donahue. All in Favor. Motion Passed.**

**10. Financial Reports**

- a. Receivables/Delinquent Assessments & Usage Account Updates: Report provided in CWPCA Packet. Sewer Administrator Daniel Parisi will review each line item with Brian Stermer in order to have an explanation of what each line item means
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Report provided in CWPCA Packet
- c. Bond & SIF Status: No Change

**11. Miscellaneous:**

- 12. Adjournment: Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 6:59PM, 2nd by Member Geoff Oryell. All in favor. Meeting adjourned.**

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk